

## Pupil Premium Registration form

**Please complete all sections and return this form to your school or Revenues & Benefits, PO Box 187, Ellesmere Port, CH34 9DB**

### 1) Please enter details regarding ALL your children that you wish to claim for

Forename(s)	Surname	M/F	Date of Birth	Name of School Currently Attending

### 2) Details of parent/guardian

Surname: \_\_\_\_\_ Forename(s): \_\_\_\_\_ Title: \_\_\_\_\_

Address: \_\_\_\_\_

\_\_\_\_\_ Postcode: \_\_\_\_\_ Telephone No: \_\_\_\_\_

Relationship to child/children: \_\_\_\_\_ National Insurance Number: \_\_\_\_\_

Email Address \_\_\_\_\_ Date of Birth: \_\_\_\_/\_\_\_\_/\_\_\_\_

### 3) Details of the qualifying benefit(s) you receive

Income Support		Employment & Support Allowance (income related)	
		(Income Related)	
Job Seekers Allowance (Income Based)		Child Tax Credits and my annual taxable income is under £16,190	
Pension Credit (must include Guarantee Credit)			

You cannot get Free School Meals if you are in receipt of Working Tax Credit, or receive an allowance for fostering a child.

### 4) Declaration

I certify that the information given is, to the best of my knowledge, correct

Signature \_\_\_\_\_ Date \_\_\_\_\_

**Revenues and Benefits**

PO Box 187, Ellesmere Port, CH34 9DB

Phone: 0300 123 7021

Email: [benefits@cheshirewestandchester.gov.uk](mailto:benefits@cheshirewestandchester.gov.uk)



**Cheshire West  
and Chester**



## Complete this application form to claim additional funding for your child's school



Dear Parents and Carers,

As you are probably aware, all children in Reception, Year 1 and Year 2 are eligible for Universal Free School Meals. However, some children may be eligible to receive Pupil Premium Free School Meals as an alternative. We are asking parents and guardians whose income would entitle them to the Pupil Premium (see the below criteria) to complete this form.

The Pupil Premium is extra money given to your child's school to spend on resources such as one to one tutoring, music lessons, extra curricular clubs and school trips. For 2015/2016 this is **£1320 per pupil**. Funding is based on children registered for a free school meal, further reinforcing the importance of making sure all those who qualify are actually registered.

Please complete all sections on the reverse of this letter if your income meets one of the categories below and either return it to your school or local benefit office, this will be processed in confidence by the Local Authority.

Your child may be entitled to receive Pupil Premium Free School Meals if you are entitled to receive one of the following:

- Income Support
- Income-based Jobseeker's Allowance
- Income-related Employment and Support Allowance
- Support under Part VI of the Immigration and Asylum Act 1999
- The Guarantee element of State Pension Credit
- Child Tax Credit, provided you are not entitled to Working Tax Credit and have an annual income that does not exceed £16,190.
- Universal Credit



It is really important that you complete and return this form to help make sure your child's school is funded as well as possible.

Yours sincerely  
Free School Meals